



P. R. Pote Patil College of Engineering & Management

An Autonomous College affiliated to Sant Gadge Baba Amravati University,
Amravati, Maharashtra (INDIA)

Ordinance/Regulations

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Pote Estate, Pote Patil (Kathora) Road, Amravati 444602

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1. Introduction

1.1. Preamble

P. R. Pote Patil College of Engineering & Management (PRPCEM), situated in Amravati, was established in 2009 by P. R. Pote (Patil) Education & Welfare Trust which has been involved in educational service for over two decades. PRPCEM has established a strong foundation in technical education in Vidarbha region of Maharashtra. Journey of a student in this institute has always involved comprehensive knowledge building through practical skills, technical knowledge and personality development, which gives them a head start in their career. The institute on an average annually admits around 780 candidates for UG programmes, around 144 candidates for PG programmes.

The curriculum provides broad knowledge, builds a thorough professional and lifelong process of learning and exploration. It is also complied to National Education Policy-2020. At undergraduate level, a student needs to do compulsory foundation courses in the areas of basic sciences, humanities, social sciences and engineering apart from departmental requirements. Departmental courses (core and professional electives) constitute minimum 50% of the total curriculum. Further, students have to undertake interdisciplinary electives to develop broad specialized and inter-disciplinary knowledge. At the PG level, students are encouraged to look beyond their area of specialization to broaden their horizons through a wide variety of compulsory and elective courses.

The Institute follows a credit-based semester system for its academic programmes with English as the medium of instruction. An academic year runs from July through June next year and is comprised of two semesters. Typically, the 1st semester (Odd Semester) starts in July and ends in December; the 2nd Semester (Even Semester) starts in January and ends in June.



1.2. Departments

The various Departments, Board of Studies and their letter codes are given below.

S. No.	Name of Department / Board of studies	Department Code
1	Artificial Intelligence & Data Science	AI
2	Computer Science & Engineering	CS
3	Civil Engineering	CE
4	Electrical Engineering	EE
5	Electronics & Telecommunication Engineering	ET
6	Mechanical Engineering	ME
7	Computer Science & Engineering (AIML)	ML

1.3. Programmes Offered

PRPCEM, Amravati offers academic programmes namely Engineering at UG and PG levels, MBA and MCA. In undergraduate programmes students are admitted after 10+2 schooling while for all postgraduate programmes, students are admitted after they have obtained at least a college level Bachelor's degree. Admission to all these programmes is based on the eligibility criteria laid down by the competent authority.

1.3.1. Under Graduate Programmes:

Bachelor of Technology: (B.Tech.)

Sr. No.	Department	Programme Title	Programme Code	Eligibility for Admission
1	Artificial Intelligence & Data Science	B. Tech. (Artificial Intelligence & Data Science)	AI	Eligibility Criteria as laid down by the competent authority
2	Computer Science & Engineering	B. Tech. (Computer Science & Engineering)	CS	
3	Civil Engineering	B. Tech. (Civil Engineering)	CE	



4	Electrical Engineering	B. Tech. (Electrical Engineering)	EE	from time to time
5	Electronics & Telecommunication Engineering	B. Tech. (Electronics & Telecommunication Engineering)	ET	
6	Mechanical Engineering	B. Tech. (Mechanical Engineering)	ME	
7	Computer Science & Engineering (AIML)	B. Tech. (Computer Science & Engineering (AIML))	ML	

1.3.2. Post Graduate Programmes

Masters:

Sr. No.	Department	Programme Title	Programme Code	Eligibility for Admission
1	Computer Science & Engineering	M. Tech. (Computer Science & Engineering)	CSE	Eligibility Criteria as laid down by the competent authority from time to time
2	Electrical Engineering	M. Tech. (Electrical Power System)	EPS	
3	Electronics & Telecommunication Engineering	M. Tech. (Electronics & Telecommunication Engineering)	ETC	
4	Mechanical Engineering	M. Tech. (Thermal Engineering)	THE	
5	Master in Business Administration	MBA	MBA	
6	Master in Computer Applications	MCA	MCA	



2. ORDINANCES FOR THE U. G. & P.G PROGRAMMES

The Governing Body of the Institute prescribes the following ordinances in respect of the different academic undergraduate & postgraduate programmes at P. R. Pote Patil College of Engineering & Management (PRPCEM), situated at Kathora Road, Pote Estate, Amravati- 444602 on the recommendation of the Academic Council. The details in respect of the ordinances issued for UG & PG Programmes are as follows.

Short Title and Commencement	(i)	These ordinances shall be hereafter called as the Ordinances for the Undergraduate (UG) & Postgraduate (PG) Programmes of PRPCEM.
	(ii)	These ordinances shall come into force with effect from the date of its approval by the Governing Body.
Definitions		Unless the context requires otherwise;
	(i)	“Government” shall mean the Government of Maharashtra/ Government of India as may be applicable.
	(ii)	“DTE” shall mean Directorate of Technical Education, Government of Maharashtra.
	(iii)	“University” shall mean Sant Gadge Baba Amravati University, Amravati, Maharashtra (INDIA).
	(iv)	“Regulating Authority” shall mean any regulatory or controlling body for the Technical Education in India.
	(v)	“UGC” shall mean University Grants Commission, Government of India, New Delhi.
	(vi)	“AICTE” shall mean the All-India Council for Technical Education, New Delhi.
	(vii)	“Institute” shall mean P. R. Pote Patil College of Engineering & Management (PRPCEM), situated at Kathora Road, Pote Estate, Amravati- 444602.
	(viii)	“Principal” shall mean the Principal of the Institute.
	(ix)	“Vice-Chancellor” shall mean the Vice-Chancellor of the Sant Gadge Baba Amravati University (SGBAU) Amravati



	(x)	"APEC" shall mean the Institute level Academic Programme Evaluation Committee formed by the Principal as and when required. If any academic program is to be evaluated based on factors like importance, academic content, industrial significance, financial viability, sustainability etc., the decision of this body must be taken into consideration.
	(xi)	"Finance Committee" shall mean the Finance committee of the Institute constituted as per the guidelines of UGC for autonomous colleges.
	(xii)	"BOS" shall mean the Board of Studies of the department, constituted as per the Guidelines of UGC for autonomous colleges.
	(xiii)	"Degree" shall mean the Bachelor of Technology (B. Tech.) or Master of Technology (M. Tech.) Master of Business Administration (MBA), Master of Computer Applications (MCA) and other degrees of the Institute as may be approved by the Board / University / UGC / Government.
	(xiv)	"Applicant" shall mean an individual who applies for admission to any UG or PG programme of the Institute.
	(xv)	"Student" shall mean a student registered for UG or PG programme for studies leading to any degree course offered by the Institute and sought final admission to the degree programme.
	(xvi)	"Direct Second Year" (DSY) shall mean a student who is admitted directly to second year through DTE admission process of the B.Tech. degree program, after completion of the appropriate Diploma Course and registered for undergraduate program for full time study leading to the respective B.Tech degree.
	(xvii)	"Course" shall mean a curricular component identified by a designated number and title.
	(xviii)	"Programme" Programme shall mean the stream in which the degree is awarded.



	(xix)	"Scheme of Teaching and Examination" shall mean the scheme of teaching and examination for a programme of study as approved by the Academic Council.
	(xx)	"Course Coordinator" shall mean a faculty member who shall have full responsibility for the course, coordinating the work of other faculty member(s) involved in that course, including examinations and the award of grades.
	(xxi)	"Governing Body (GB)" shall mean Governing Body of PRPCEM Amravati
	(xxii)	"Grade Moderation Committee" shall mean the committee appointed by the Academic Council to moderate grades awarded by the examiner, if required.
	(xxiii)	"SGPA" shall mean the Semester Grade Point Average.
	(xxiv)	"CGPA" shall mean the Cumulative Grade Point Average.
	(xxv)	"Academic Council" shall mean the Academic Council constituted as per the XI plan guidelines of UGC for autonomous colleges read with Direction no. 4/1999 of the University.
	(xxvi)	"BoE" shall mean Board of Examination constituted as per the Direction No. 4/1999 of the University for autonomous colleges.
	(xxvii)	"CoE" shall mean the Controller of Examinations appointed as per the Guidelines of UGC for autonomous colleges.
	(xxviii)	"DEC" shall mean the Departmental Examination Committee.
	(xxix)	"Guide" shall mean a person who is qualified to supervise a project /dissertation work of students and is approved by the Academic Council.
	(xxx)	"PRC" shall mean Departmental Project Review Committee.
	(xxxi)	"GRC" shall mean Grievance Redressal Committee



		formed by the Academic Council.
	(xxxii)	"Competent Authority" shall mean the Governing Body / Academic Council of the Institute / University / Government / UGC / Regulating Authority as the case may be.
	(xxxiii)	"Equivalence Committee" shall mean the Equivalence Committee appointed by the Academic Council.
	(xxxiv)	"CDC" shall mean the College Development Committee.
	(xxxv)	"IQAC" shall mean Institute level Internal Quality Assurance Cell.
	(xxxvi)	"DQAC" shall mean Department level Quality Assurance Cell
	(xxxvii)	"Steering Committee" shall mean the steering Committee appointed by the Academic Council.
Ordinances	(1)	The Institute shall offer UG & PG programmes as the Board / University / Government may approve on the recommendation of the Academic Council either on its own or on the initiative of a Department and / or on the direction of the Governing Body (GB). <i>Provided</i> that an interdisciplinary programme may be proposed by a Department or by a committee appointed by the Principal for the consideration of the Academic Council and the Governing Body (GB).
	(2)	The procedure for starting a new programme / temporarily suspending a programme / phasing out a programme shall be as per the guidelines laid down by the competent authority.
	(3)	The minimum qualifications and procedure for admission to the first year UG / PG programmes as well as direct second year admission to UG / PG programme shall be as per the norms prescribed by competent authority.
	(4)	A student shall be required to earn minimum credits, as one of the eligibilities for the award of degree, through various academic courses of a curriculum as provided in



		the regulations and scheme of examination.
	(5)	The award of the UG / PG degree to an eligible candidate shall be made in accordance with the procedure laid down in the regulations. A student shall have to complete all the requirements for the award of the degree within such period as may be specified in the regulations, including those credits earned at such other institutions as have been recognized by the Institute for this purpose.
	(6)	The date of initial registration for the programme shall normally be the date, on which the student formally registers i.e. takes admission for the first time. This date shall be considered as the date of joining the programme for all intents and purposes.
	(7)	A student shall be required to attend every lecture, tutorial and practical session. However, for late registration, sickness or other such exigencies, absence may be allowed as provided in the regulations.
	(8)	A student may be granted such scholarship / assistantship / stipend, etc. and awarded medals for excellent performance in Academics, Co-curricular and Extra-Curricular Activities as specified in the regulations or in accordance with the directions of the Government and / or the decision of the Governing Body from time to time.
	(9)	The procedure for the withdrawal from an UG / PG programme, rejoining the programme, award of grades and SGPA / CGPA, the examination and all such matters as may be connected with the running of UG / PG programmes shall be as specified in the regulations.
	(10)	A student admitted to the UG / PG programme shall abide by the code of conduct for students issued by the Institute from time to time. This code of conduct shall deal with the discipline of the students in the departments, the Institute premises and outside. It may



		also deal with such other matters as are considered necessary for the general conduct of the students, co-curricular and extra-curricular activities. It shall be approved by the Academic Council on the recommendations of the Dean Students Welfare.
	(11)	The minimum duration of UG programmes shall be of four years (Organized in 8 semesters of six months each including vacation period). The minimum duration of PG programmes shall be of two years (Organized in 4 semesters of six months each including vacation period).
	(12)	The tuition fees structure will be governed by the rules and regulations as prescribed by the competent authority.
	(13)	The fees other than the tuition fees will be governed by the rules and regulations framed and recommended by the Finance Committee and duly approved by the Governing Body.
	(14)	Notwithstanding anything contained in the above Ordinances, no regulations shall be made in contradiction of the decision of the Board and /or the direction of the Government, in regard to the duration of the UG / PG programme, the amount and number of scholarship/assistantships and the number of free ships and the procedure thereof.



Regulation No.	Description
R 1. General	
R 1.1	These regulations shall be called as the Regulations for the UG and PG programmes of the Institute.
R 1.2	These regulations shall come into force with effect from the date of its approval by the Academic Council.
R 2. Academic Programmes (UG/ PG)	
R 2.1	The Institute shall offer Undergraduate programmes as shown in table 1.3.1 & Postgraduate programmes as shown in table 1.3.2
R 2.2	The minimum duration of UG programmes leading to B. Tech. degree is eight semesters (spread over four years). The duration for the UG programme may be altered in accordance with the decision of the Competent Authority. The minimum duration of PG programmes is four semesters (spread over two years). The duration for the PG programme may be altered in accordance with the decision of the Competent Authority.
R 2.3	Reservation of seats for admission to UG / PG programmes shall be as per the norms of the Government.
R 2.4	Direct second year UG / PG admission (lateral entry) shall be made as per norms and procedures of Government.
R 2.5	The candidate shall be provisionally admitted to UG / PG programme subject to fulfilment of eligibility criterion as prescribed by the Competent Authority.
R 2.6	In the matter of admissions to the UG / PG programmes, the decision of the competent authority shall be final.
R 3. Semester System	
R 3.1	The academic programmes in the Institute are based on semester system; two semesters (Odd and Even) in a year with winter and summer vacations.
R 3.2	The curriculum shall consist of credit and audit (non-credit) courses.
R 3.3	Each credit course shall have a certain number of credits assigned to it depending upon the academic load of the course, which would be assessed on the basis of weekly contact hours of theory lecture, tutorial, laboratory classes and field study if required.
R 3.4	The courses, practical, seminars and projects offered in a semester shall be continuously assessed and evaluated to judge the performance of a student.



R 4. Curriculum Structure	
R 4.1	1. The programmes curriculum for UG shall be as per the Maharashtra Government GR NEP, एनईपी-2022/ (६७/२३) /तांशी-२ a. Courses comprising of Basic Sciences, Engineering Sciences, Humanities and Management. b. Engineering core courses introducing the student to the foundations of engineering in his / her branch. c. Electives enabling the students to take up a group of courses of interest to him/her. d. Minor and major projects, and seminars approved by the Department and Other technical industry-oriented audit courses/Industrial visits/Case study/Mini Projects/Site visits/Yoga/Professional skills. <i>Note: In general, courses offered as open electives shall not be offered as electives at Department level.</i> 2. The programmes curriculum for PG shall be as per UGC, AICTE & SGBAU guidelines.
R 4.2	Each UG / PG programme will have a curriculum and course contents (syllabi) for the courses designed by the BOS and approved by Academic Council.
R 4.3	The curriculum of any UG / PG programme is designed to have credits as per the teaching and examination scheme for award of the degree.
R 4.4	The total contact hours for UG / PG programmes shall be as per norms prescribed by the Competent Authority.
R 4.5	The medium of instruction, examination and project reports will be English.
R 4.6	BoS can modify teaching scheme and course contents together maximum up to 20% every year.
R 5. Course Codes	
R 5.1	Each course offered shall have an alphanumeric course code consisting of a string of ten characters. The first two characters in a course code shall be capital letters identifying the respective department / Board offering the course, next character will indicate the (semester of the course) 1-8 for UG / PG Programme, next two characters indicate serial number of the course in the semester, next three characters indicate course type and last two



	characters indicate serial number of the course type. viz.: UG- CE301PCCXX: CE- Civil Engineering, 3-Third Semester and 01-Course Number. PCC: Program Core Course and XX- Program Core Course Serial Number In case of Honours or Minor courses, sixth, seventh & eighth character contains HOC /MDM in Honours and Minor courses respectively. Last two characters indicate serial number of the Honours or Minor courses. viz.: CE312HOC01 is offered by Civil dept. under Honours scheme in 3rd Semester. CE303MDM11 is offered by Civil dept. under Minor scheme in 3rd Semester. For PG MBA1XX MBA- Master of Business Administration,1-First Semester and XX-Course Number.
R 6. Course Credits	
R 6.1	Each credit course shall have an integer number of credits, which reflects its weight. The student earns credits by passing corresponding courses in minimum 'CC' grade in theory as well as in practical course examination. The number of credits of a course in a semester shall normally be calculated as under (however there may be some exceptions): - a. Lectures/Tutorial: One lecture hour per week shall be assigned one credit. b. Practical: Two laboratory hours per week shall also be assigned one credit. Not more than four credits may be assigned to a practical course having only laboratory component. c. Major Project: Two project hours per week will be assigned one credit. d. Special courses like minor projects, seminars, and general proficiency in the UG / PG programme shall be treated as any other practical course and shall be assigned such number of credits as reflected in the respective scheme approved by the BoS and Academic Council.



R 7. Governing Body, Academic Council, Finance Committee, Board of Studies and IQAC:

Governing Body, Academic Council, and Finance Committee shall be constituted as per the guidelines for autonomous colleges prescribed by the UGC Notification [CG-DL-E-05042023-244940-Part-III-Section-4], dated 03/04/2023

R 7.1	Governing Body shall consist of		
	Number	Category	Nature
	5 Members	Management	Nominated by the Parent Body as per its constitution or bye-laws.
	2 members	Teachers of the College	Nominated by the Principal based on seniority by rotation
	1 member	Administrative Staff of the College	Administrative Officer/Senior administrative staff
	1 member	Educationist or industrialist	Nominated by Management
	1 member	State Government Nominee	Academician not below the rank of professor or State Government official of Directorate of Technical Education.
	1 member	University Nominee	Nominated by the University
	1 member	Principal of College	Member Secretary
	Term: The Governing Body shall be reconstituted every five years.		

Meetings: Meetings of the Governing Body shall be held at least once every six months.

Functions of the Governing Body:

Subject to the existing provision in the bye-laws of the respective Autonomous College and rules laid down by the State Government/Parent University, the Governing Body shall:

- Guide the Autonomous College while fulfilling the objectives for which the College has been granted autonomous status.
- Institute scholarships, fellowships, studentships, medals, prizes, and certificates on the recommendations of the Academic Council
- Approve new programmes of study leading to degrees and/or diplomas.



	• All recruitments of Teaching Faculty/Principal shall be made by the Governing Body/state government as applicable in accordance with the policies laid down by the UGC and State Government from time to time. • To approve the annual budget of the Autonomous College. • Perform such other functions and institute committees as may be necessary and deemed fit for the proper development of the Autonomous College.
R 7.2	Academic Council shall consist of 1. Principal (Chairperson) 2. All Heads of the Departments in the Institute. 3. Four teachers of the Autonomous College representing different categories of teaching staff by rotation on the basis of seniority of service in the College. 4. Not less than four experts or academicians from outside the Institute representing such areas as Industry, Commerce, Law, Education, Medicine, Engineering, Sciences etc. to be nominated by the Governing Body. 5. Three nominees of the University not less than designation of professor. 6. The Controller of Examination of the Autonomous College 7. A faculty member nominated by the Principal (member secretary, Preferably Dean Academic). Term: The term of the nominated members shall be three years. Meetings: Meetings of the Academic Council shall be held at least once every six months. Functions of the Academic Council: Without prejudice to the generality of functions mentioned, the Academic Council will have powers to: a. Scrutinize and approve the proposals with or without modifications of the Board of Studies with regard to course of study, academic regulations, curricula, syllabi and modifications. Thereof, instructional and evaluation arrangements, methods, procedures relevant thereto etc. <i>provided</i> that where the Academic Council differs on any proposal, it will have the right to return any matter for reconsideration to the Board of Studies concerned or reject it, after giving reasons to do so. b. Make regulations regarding the admission of students to different



	programmes of study in the college. c. Make regulations for sports, extra-curricular activities, and proper maintenance and functioning of the playgrounds and hostels. d. Recommend to the Governing Body proposals of new programmes of study for the institution. e. Recommend to the Governing Body, proposals of scholarships, studentship, fellowships, prizes and medals, and to frame regulations for the award of the same. f. Advise the Governing Body on suggestion(s) pertaining to academic affairs. g. Perform such other functions as may be assigned by the Governing Body.
R 7.3	Finance Committee Composition of Finance Committee: - The Principal (Chairperson). - One person to be nominated by the Governing Body of the Autonomous College for a period of two years. - One senior-most faculty member of the Autonomous College to be nominated in rotation by the Principal for two years. - Finance Officer/Officer in-charge of Finance and Accounts of the Autonomous College (Member Secretary) Term: Term of the Finance Committee shall be three years. Meetings: Meetings of the Finance Committee shall be held at least once every six months Functions of the Finance Committee: The Finance Committee shall act as an advisory body to the Governing Body, to consider: - Budget estimates relating to the grant received/receivable from UGC, and income from fees, etc. collected for the activities to undertake the scheme of autonomy; and - Audited accounts for the above.
R 7.4	Board of Studies: Every department shall have its own Board of Studies (BOS) to look after all matters pertaining to the programmes offered by that department. Composition: Head of the department concerned (Chairperson)



	b) All faculty of the Department c) Two experts in the subject from outside the Parent University to be nominated by the Academic Council. d) One expert to be nominated by the Vice Chancellor from a panel of six recommended by the Autonomous College. e) One representative from the industry/ corporate sector/allied area relating to placement. f) One member of the college alumni to be nominated by the Principal. The Chairperson BOS, may with the approval of the Principal, co-opt I. Expert from outside the college whenever special courses of studies are to be formulated. Provided that in case of Applied sciences the Chairperson of the Board will be HOD of Physics, Chemistry, Mathematics and Humanities by rotation. Remaining composition of the Board will be the same. Term: The term of the nominated members shall be three years. Meetings: The Board of Studies shall meet at least twice a year Functions of Board of Studies: BOS of a department in the Institute shall: - Prepare & recommend scheme and syllabi for various courses, as per the guideline issued by statutory bodies and competent authorities for consideration and approval of the Academic Council. - Suggest methodologies for innovative teaching and evaluation techniques and suggest measures for the improvement of standards of teaching & research to Academic Council. - Suggest panel of names to the Academic Council for appointment of examiners; - Coordinate research, teaching, extension and other academic activities in the department / Institute. - Deal with any other academic matters.
R 7.5	IQAC The IQAC shall be constituted under the chairmanship of Principal. He / She may be assisted by a Coordinator who shall be a senior faculty member. This position may be held as an additional charge by the faculty member concerned, or a new position of a full-time Director/Coordinator may be created and a person is selected and appointed or a senior faculty member is



posted by redeployment.

The IQAC shall have the following composition:

- a) Principal - Chairperson
- b) Five senior teachers and one senior administrative official - Member
- c) Two external experts on Quality Management/ Industry/Local Community - Member
- d) Director / Coordinator – Member Secretary

Term: Term of the IQAC shall be two years.

Meetings: Meetings of the IQAC shall be held at least once in a quarter

Functions of the IQAC:

- Development and application of quality benchmarks/parameters for the various academic and administrative activities of the Colleges;
- Facilitating the creation of a learner-centric environment conducive for quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
- Arrangement for feedback responses from students, parents and other stakeholders on quality related institutional processes;
- Dissemination of information on the various quality parameters of higher & technical education;
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;
- Documentation of the various programmes /activities of the College, leading to quality improvement;
- Acting as a nodal agency of the college for coordinating quality-related activities, including adoption and dissemination of good practices
- Development and maintenance of institutional database through MIS for the purpose of maintaining / enhancing the institutional quality;
- Development of the Annual Quality Assurance Report (AQAR) of the College based on the quality parameters/assessment criteria developed by the relevant quality assurance body (like NAAC, NBA, AB) in the prescribed format;
- Bi-annual development of Quality Radars (QRs) and Ranking of Integral Unites of Colleges based on the AQAR.



R 8. Academic Programme Evaluation Committee

R 8.1

Composition:

1. Principal (Chairperson)
2. All BOS Chairperson.
3. One Senior Faculty Member of each Programme nominated by Principal.

Term: The term of the nominated members shall be three years.

Meetings: Meetings of the APEC shall be held at least once every six months.

Functions:

1. Setting Academic Standards and Goals:

- **Defining Learning Outcomes:** APEC works to establish clear learning objectives for each program, ensuring that students acquire the necessary knowledge and skills.
- **Assessment Strategies:** APEC helps in developing effective assessment methods to evaluate student learning and identify areas for improvement.

2. Monitoring Academic Performance:

- **Tracking Student Progress:** APEC monitors student performance through various metrics like grades, attendance, and project work.
- **Faculty Evaluation:** APEC may also be involved in evaluating faculty performance based on teaching effectiveness, research contributions, and student feedback.

3. Ensuring Quality of Instruction:

- **Faculty Development:** APEC encourages and supports faculty development initiatives like workshops, seminars, and research grants to enhance their teaching skills and subject matter expertise.
- **Classroom Observation:** The committee may conduct classroom observations to assess teaching methodologies and provide feedback to faculty.
- **Student Feedback:** APEC collects and analyzes student feedback on teaching effectiveness to identify areas where faculty can improve.

4. Promoting Research and Innovation:

- **Research Initiatives:** APEC may encourage and support faculty and student research projects by providing funding, resources, and mentorship.
- **Innovation in Teaching:** The committee fosters the adoption of



	innovative teaching methods and technologies to enhance the learning experience. • Industry Collaboration: APEC may facilitate collaborations with industry to promote research and development activities relevant to the field. 5. Continuous Improvement: • Data Analysis: APEC analyzes academic performance data to identify trends, strengths, and weaknesses in the academic system. • Feedback Mechanisms: The committee establishes feedback mechanisms to gather input from students, faculty, and other stakeholders on academic matters. • Recommendations for Improvement: Based on data analysis and feedback, APEC makes recommendations to the college administration for improving academic policies, programs, and resources. 6. Uniformity in various programs: • APEC will be responsible to maintain uniformity in various programs as regards to the structure, implementation, assessment etc. • It will formulate draft policies for these academic matters & will submit its recommendations to Academic Council for its considerations.
R 9. Courses of Special Nature for UG & PG	
R 9.1	U.G Program (a) Minor-Project A curriculum may contain a course on minor project, which may be offered in third semester onwards to carry out a design, fabrication, site visits, market survey, etc. Not more than four students may carry out the minor project together. (b) Major Project A curriculum shall contain a credit component of project seminar and major project, offered in the seventh or eighth semester of the UG programme. Not more than four students may carry out the major project together. The batch formation norms and allotment of guide shall be carried out by concerned Department. (c) Offering an Elective An elective course in a department shall run only if minimum of 15 students



register for it in a regular semester. However, under special circumstances, a course may run with fewer students with prior permission of the Chairperson, Board of Studies. If additional fulltime faculty is required, approval of the Principal is necessary.

(d) Multidisciplinary Minor Courses:

- i. The Minor courses may be from the different disciplines of the Engineering faculty, or they can be from different faculty altogether.
- ii. The credits of compulsory Minor courses shall be completed from the second year to the final year of UG Programme.

(e) Ability Enhancement Courses

Ability Enhancement Course (AEC) are the courses based upon the content that leads to knowledge enhancement through various areas of study. They are Language, Literature, Environmental Science and Sustainable Development which will be mandatory for all disciplines.

(f) Vocational and Skill Enhancement Courses (VSEC)

Vocational Skill Courses (VSCs) are designed to equip individuals with practical skills and knowledge that are directly applicable to specific trades or occupations. Unlike traditional academic education, which often focuses on theoretical concepts, VSCs emphasize hands-on training and real-world experience to prepare individuals for employment or self-employment.

Skill Enhancement Courses (SECs) are designed to improve specific abilities or competencies, thereby enhancing an individual's overall skillset and making them more competitive in the job market or more effective in their personal lives. They are often shorter and more focused than full degree programs or vocational training, targeting particular skills gaps or areas for development.

(g) Value Education Courses

Value Education Courses (VECs) aim to cultivate and develop ethical, moral, and social values in individuals. They go beyond imparting knowledge and skills, focusing on character development and responsible citizenship. VECs strive to instill principles that guide behavior, promote positive relationships, and contribute to a harmonious society.

PG Program

a. Dissertation

A curriculum shall contain dissertation, offered in the III & IV semesters of the



	concerned PG programme. Credit component shall be assigned as per the availability of total credits for the respective semester of PG programme. Allotment of guide to the individual student shall be carried out by the concerned Department. b. Offering an Elective An elective course in a Department shall run only if minimum of 30% students register for it in a regular semester. However, under special circumstances, a course may run with fewer students with prior permission of the HoD. c. MOOC Courses To enhance academic flexibility and promote lifelong learning, PG students may enrol in Massive Open Online Courses (MOOCs) from recognized platforms as part of their curriculum. d. Industry Internship / Research Internship To bridge the gap between academia and industry/research and to provide practical exposure, Postgraduate (PG) students are encouraged/required to undertake an Industry Internship or Research Internship as part of their program. • The internship shall typically be of a minimum duration as specified in the curriculum and may be carried out during the summer/winter break or in the third / fourth semester. • Students opting for an Industry Internship shall work on real-time projects under the guidance of an industry mentor, while those choosing a Research Internship may work in reputed research organizations, laboratories, or under faculty supervision at premier institutions. • A detailed internship report, along with a completion certificate from the host organization and evaluation by the assigned faculty mentor, shall be submitted for credit allocation. • Prior approval from the HoD and the Dean (Academics) is mandatory before commencing the internship. • Credits earned through the internship shall be counted towards the fulfilment of degree requirements as specified in the program structure.
R 10. Starting a New Programme	
R 10.1	a. The Institute is free to start certificate courses. Certificates shall be issued



	under the seal of the college. The Certificate Course can be offered by the college/ in collaboration with Industry/Academic Institute/Training Center etc. b. The Institute is free to start a new Diploma/ Degree Programme with the recommendation of the Academic Council and Governing body. Such programmes shall have due approval from the Competent Authority.
R 11. Registration	
R 11.1	Every student admitted shall have his/her unique Student ID. It shall consist of nine alpha-numerals XXYnnZmmm for UG and ten alpha-numerals XXXYnnZmmm for PG Where XX: Indicates Programme code Y=U for Under Graduate, P for Post Graduate nn: Indicates Year of Admission. Z= F for first Year admitted and D for Direct Second Year admitted. mmm: Indicates Serial Number of student in a programme. Viz: CEU23F001 indicates Serial No. 001 of B Tech. Civil Engineering student admitted to first year in 2023 and MBAP23F001 of MBA students admitted to first year in 2023.
R 11.2	Registration at the beginning of each year, on the prescribed dates announced from time to time in the academic calendar, by payment of the stipulated fees along with duly filled in admission form is compulsory for every student till he/she completes the Programme.
R 11.3	In any case, registration must be completed before the prescribed last date for registration, failing which his/her studentship is liable to be cancelled. Students having outstanding dues to the Institute shall be permitted to register only after clearing the dues. Late registration may be permitted only for valid reasons and on payment of a late registration fee.
R 11.4	In-absentia registration may be allowed only in rare cases at the discretion of the Principal in case of circumstances beyond the control of students.
R 11.5	The promotion rules for all undergraduate programs to be implemented are as follows. Promotion Rules: • For admission to III Semester the student must have earned at least



	50% of the total credits (rounded off to nearest lower integer) of immediate last year (i.e. I & II Semester put together) failing which he/she shall not be eligible for admission to III semester. • For admission to V Semester the student must have passed I & II semester and earned at least 50% of the total credits (rounded off to nearest lower integer) of immediate last year (i.e. III & IV Semester put together) failing which he/she shall not be eligible for admission to V semester. • For admission to VII Semester the student must have passed I, II, III & IV semester and earned at least 50% of the total credits (rounded off to nearest lower integer) of immediate last year (i.e. V & VI Semester put together) failing which he / she shall not be eligible for admission to VII semester. The promotion rules for all postgraduate programs to be implemented are as follows. Promotion Rules: • For admission to III Semester the student must have earned at least 50% of the total credits (rounded off to nearest lower integer) of immediate last year (i.e. I & II Semester put together) failing which he/she shall not be eligible for admission to III semester.
R 12. Equivalence and Absorption of students	
R 12.1	The students from University pattern, desirous of seeking admission to III, V and VII semester in autonomous pattern, has to fulfil the prevailing ATKT norms of University, to become eligible for admission. However, such students have to clear backlog courses if any, by appearing for the respective examinations of University. In addition, the student also has to register and pass new courses, if any, introduced in earlier semesters of the autonomous pattern in three attempts. The norms of absorption/equivalence shall be decided by the Academic Council on the recommendations of the Board of Studies (BOS) from time to time.
R 12.2	The student, desirous of seeking readmission to II, IV, VI and VIII semester in particular academic year (because of detention in university pattern) will have to register and pass in I, III, V and VII semester of the same academic year for all such courses which have not been covered (fully or partially) in previous semester in university pattern.



R 12.3	When a student switches from a University pattern to the Autonomous pattern, the additional courses offered in previous semester of that programme in Autonomous pattern of the institute and not covered in the corresponding University curriculum, such additional courses shall be treated as audit courses, and he/she will have to earn 'Satisfactory Grade' in those courses. Provided that he/she clears all the backlog courses in a university pattern and earns 'Satisfactory' grade for the additional course/s in the institute, which is/are not covered in university curriculum, prior to switch over. Provided further that, for a student/s seeking transfer from other institute to autonomous pattern will have to clear all the backlogs of his parent institute and all those additional courses offered in previous semester/s of the Institute.
R 12.4	For direct admission to second year (lateral entry)/transfer the CGPA shall be calculated as $CGPA = \frac{\text{Percentage of Diploma}}{10}$ And students will be considered to have earned all the credits of first year.
R 12.5	The students from any University/ Autonomous college desirous of seeking admission to III/ V/ VII semester is eligible to take admission as per norms laid down by the Equivalence Committee of the college after obtaining the permission from the competent authority.
R 13. Change of Branch	
R 13.1	Change of branch at III semester shall be affected as per the rules and norms approved by the Government from time to time for the students seeking such change.
R 14 Honors & Double Minors scheme	
The schemes provide opportunities for supplementing the learning experience by crediting additional courses, in parent as well as in diverse areas. Honors scheme aims for vertical knowledge growth in his/her own branch which may have research/skill orientation while Double Minors scheme aims for additional knowledge in any other branch for enhancement of employability. On successful completion of the requirements of Honors and Double Minors schemes, the UG students shall be awarded a degree with mention of Honors/ Double Minors by the University (subject to the approval) or a Certificate by PRPCEM. Participation of students in these	



schemes shall not be mandatory. Aspiring students will register for additional theory courses and acquire additional (minimum) 18 credits for any one of the two schemes.

R 14.1	Eligibility of Student: To register for Honors/ Double Minors / Honors with research courses from the list prescribed by the Department as per following conditions: A. For Honors/ Double Minors 1. Students having no current backlogs 2. CGPA up to II Semester should be 7.5 and above. 3. Students can register for either Honors or Double Minors. 4. Honors will be only from the host department and double minors can be from any department. B. For Honors with Research 1. Students having no current backlogs 2. CGPA up to VI Semester should be 7.5 and above. 3. Honors with research will be only from the host department. 4. The additional courses & credits for this scheme shall be decided by SOP (Standard Operating Procedure) given by concerned BoS.
R 14.2	Course Registration & Conduction: A. For Honors/ Double Minors Every department will offer courses from the Honors/ Double Minors list, only one course per Semester (i.e. in Sem III, IV, V, VI, and VII). Common slots per week shall be allotted in the time-table for conduction of classes of Honors and Double Minors courses. B. For Honors with Research Honors with Research will commence from VII Semester. Aspirant has to follow the SOP (Standard Operating Procedure) given by respective BoS for completion of credits for Honors with Research.
R 14.3	Examination: The evaluation scheme of Honors/ Double Minors courses will be 40% continuous evaluation and 60% End Semester Examination. Students will be allowed only two chances to pass the Honors/Minors course i.e. regular End Semester Examination and Re-examination. If a student is not able to pass the course in these examinations, no additional chance shall be given as ex-student at any stage and he/she will be discontinued from the Honors/ Double



	Minors scheme.
R 14.4	Duration of Program with Honors: All requirements of the programme and Honors/ Double Minors have to be completed within the stipulated period of the original programme i.e. 04 years for UG students who were admitted in First Year of the programme and 03 years for those who got lateral entry in second year of the programme. No additional time will be permitted. If a student is unable to earn additional 18 credits along with all the prescribed credits of parent programme within the stipulated duration of the parent programme, he/she will not be awarded Honors/ Double Minors. The Honors/ Double Minors courses completed if any by such students shall not be adjusted or converted into programme credits anywhere in the credits structure of original curriculum of the programme in which they were admitted and such additional credits will remain extra.
R 14.5	Dropping/Withdrawal/Termination from Honors/ Double Minors: If a student drops or withdraws from the Honors/ Double Minors scheme at any stage, the additional credits earned through Honors/ Double Minors courses shall not be converted into programme credits (core/electives/lab/project etc) and they will remain extra.
R 15. Attendance, Absence, Leave Rules and Dismissals	
R 15.1	All the students are expected to be present in every lecture, tutorial, practical, NCC / NSS scheduled for them. Attendance will be closely monitored during a semester as per the guidelines.
R 15.2	If a student is continuously absent from the classes for more than 10 days without informing the Course Coordinator, the Coordinator shall immediately bring it to the notice of the Head of the concerned department as the case may be and they in turn will inform the same to the Principal.
15.3	The names of the students who have remained absent, for more than 25% of the actual classes held in a course will be intimated by the Course Coordinator himself/herself on the last teaching day of each month of the respective semester, to the students in the class with written intimation to the HoD, who will arrange to consolidate the list for all such students for all the courses and display it on the notice board of the department with an intimation to Principal.
R 15.4	A student must have an overall minimum 75 % attendance of the total number



	of classes including lectures/ tutorials and practical. If a student does not fulfil this criteria, then • Such student is not permitted to appear for the end semester examination • He / She shall be required to reappear for the concerned semester including to undergo all continuous assessment process.
R 15.5	Condonation of Attendance: A deficiency of overall attendance to the extent of 15% (with respect to minimum required 75% attendance) may be condoned by the Principal on the recommendation of Head of the Department on being satisfied that the same deficiency in attendance was due to circumstances beyond the control of the student. For availing such condonation, a student will have to apply to the Principal along with term completion certificate. Term completion certificate shall be issued by the HoD, after submission of requisite documents regarding absenteeism based on the criteria prescribed by the concerned BoS for that academic session. However, the decision in this matter will be finally taken by the Principal.
R 15.6	In case if even after considering condonation of attendance the overall attendance of a student falls below 60%, his/her attendance in individual courses shall be considered. If in any course his/her attendance is above 60%, he/she shall be eligible to appear in end semester examination of that course. However, the decision in this matter will be finally taken by the Principal.
R 15.7	Decision regarding cases not covered above will be taken by the Principal on the basis of recommendation of Chairperson BOS.
R 16 Examination Scheme	
In a semester a student shall be evaluated for his/her academic performance in a theory (Lecture / Tutorial) course through two Mid Semester Examination (MSE-I and MSE-II), Teachers' Assessment and End Semester Examination. All the examinations shall be conducted as per the syllabi prescribed by the respective BoS and approved by the Academic Council.	
R 16.1	a. The two Mid Semester Examination covering 15% evaluation each will be conducted as per schedule in an Academic Calendar. The duration of examination may vary as per the need of the theory course. b. The MSE shall be conducted by Departmental Examination Committee



	(DEC). c. Valued answer books of MSE shall be shown to the students within seven working days after the last day of the theory paper. Grievances, if any, shall be addressed by the HoD on application of the students within next two days. d. Teachers Assessment based on students' performance covering 10% evaluation shall be done by assessment tools such as assignments, open book tests, seminars, group discussions, projects, quizzes etc. The course coordinator shall declare the assessment tools, with approval from the HoD of the concerned Department, for each course, within a week of course commencement / the date prescribed by the Principal. e. End Semester Examination covering 60% evaluation shall be conducted as per schedule in the academic calendar. The duration of examination shall be as per the scheme of examination. f. Examination fees will be paid by the student for appearing for the examination. The fees payable shall be prescribed by the Finance Committee from time to time.
R 16.2	A student who skips teachers' assessment or a part thereof shall be awarded zero marks under the respective head.
R 16.3	A student shall be evaluated for his / her academic performance in a practical course on the basis of continuous evaluation based on rubrics approved by Academic Council & one end semester practical examination or as per teaching scheme.
R 16.4	Major Project /Minor Project/ Seminar/Case Studies/Industrial Visits/ any other such courses shall be evaluated through rubrics approved by Academic Council.
R 16.5	Notwithstanding contained in above, any specific norms in respect of examination, criterion of passing, results, valuation, grading, discipline, award of degree, attendance will be prepared by the respective departmental faculty board, approved by BOS and Academic Council, if required.
R 16.6	Facility to waive-off the continuous assessment marks If a student feels that he/she has got less marks in continuous assessment of a course, then he/ she shall be given option to waive-off his/ her continuous assessment marks (marks obtained in the mid semester examinations and



	teacher's assessment marks taken together in case of theory course, and continuous evaluation marks in case of practical course) and opt for getting continuous assessment marks proportional to the marks obtained in ESE of that course, provided that – • This facility can be availed in regular examination, re-examination or backlog examination of any course. • This facility will be optional and student will have to mention it clearly by filling up the option form. • Option once given, shall be final and the student will not be allowed to withdraw the option given. • Option once given, shall be final and the student will not be allowed to change the option in the forthcoming examinations of the course. For example, if a student gives option of waive-off continuous assessment marks in a course, in regular examination, and fails in that course, then the student will not be allowed to change the option in the forthcoming re-examination or backlog examinations. • It is not allowed to partially waive-off the continuous assessment marks (Only MSE-I marks or only MSE-II marks or only teacher's assessment marks). It will be permitted for entire continuous assessment marks, i.e., MSE-I marks, MSE-II marks and teacher's assessment marks taken together in case of theory course, and entire continuous evaluation marks in case of practical course.
R 17. The Grading System	
R 17.1	Rules & Regulations • All programs of Institute shall follow the total credits as recommended by Board of Studies and approved by the Academic Council and will adhere to the distribution of continuous assessment and End Sem Examination prescribed in the approved program structure. • Grade can be calculated as per the provision mentioned in the Exam Process Manual of PRPCEM
R 17.2	a) The Semester grade point average (SGPA): - The semester grade point average (SGPA) is calculated as mentioned below: - $SGPA = \frac{\sum CiPi}{\sum Ci}$



	Where, C_i = The number of credits offered in the ith course of a semester for which SGPA is to be calculated P_i = Grade Point earned in the ith course $i = 1, 2, \dots, n$ represent the number of courses in which a student is registered in the concerned semester. b) The Cumulative grade point average (CGPA): - - The Cumulative grade point average (CGPA) is calculated as mentioned below: - $CGPA = \frac{\sum C_j P_j}{\sum C_j}$ Where, C_j = The number of credits offered in the jth course up to the semester for which CGPA is to be calculated P_j = Grade point earned in the jth course. $j = 1, 2, \dots, m$ represent the number of courses in which a student is registered up to the semester for which the CGPA is to be calculated. - CGPA will be calculated up to two decimal points - Conversion of CGPA to percentage marks: Percentage = CGPA * 9.5
R 17.3	Rules for Grace Marks & Condonation The examinee shall be given the benefit of grace marks only for passing in each head of passing in Regular End Sem exam, Re-exam and Backlog exam) as follows: 1. Provided that the benefit of such gracing marks is given in different heads of passing of examination and that the benefit shall not exceed 0.5% of the total marks of that semester/year or three marks, whichever is less. 2. Provided further that the benefit of gracing of marks under this rule shall be applicable only if it helps the candidate to pass the entire examination of semester/ year. 3. Provided further that the benefit of gracing of marks under this rule shall be applicable only for maximum three courses of that semester /



	year. 4. Provided further that the gracing of marks shall be shown in the Statement of Marks / Grade Sheet with a symbol * and rule number. Rules for Condonation: 1. If a candidate fails in only one head of passing, having passed in all other heads of passing his/ her deficiency of marks in such head of passing may be condoned by not more than 1% of the total marks of the semester/year in which he/ she is failing. However, condonation in one head of passing be restricted to maximum up to 07 marks only for the Regular End Sem exam, Re-exam and Backlog exam. 2. Condonation of deficiency of marks will be shown in the Statement of Marks/ Grade Sheet with a symbol ** and rule number. 3. An examinee can not avail both of these simultaneously in the same course.
R 17.4	Amendment of Results: - In any case where it is found that the result of an examination has been affected by any one or a combination of the following errors, the Controller of Examinations shall have power to amend such result in a manner as shall be in accordance with the true position and to make such declaration as is necessary, with the necessary approval of Director/Principal. • Error in computer/ data entry, printing or programming and the like. • Clerical error, manual or machine, in totaling or entering of marks on ledger/ register. • Error due to negligence or oversight of examiner or any other person connected with conduct of examination, assessment and result preparation • Provided that errors are reported/ detected within a month from the date of declaration of results. However errors detected thereafter shall be placed before the Examination committee for further action on the same.
R 17.5	Re-Valuation: Candidates appearing at the End Semester Examinations are eligible to apply for revaluation of his/ her answer scripts of the theory courses of the End Semester Examinations, subject to the following conditions:



	• A candidate may apply for revaluation in a maximum of 03 courses per semester in which he/ she has appeared at the End semester examination. The entire answer script (including MCQs) will be reevaluated in case of physical answer scripts mode. • The revaluation includes the process of verification of total marks. In case of any error in total marks, the verified marks, shall be considered • The revaluation of answer scripts shall not be permitted in respect of scripts of Practical Examination/ Continuous Assessment/ Dissertation/ Project/ Thesis/ Viva-Voce etc. • The students can apply for revaluation of theory paper/s along with the prescribed fee to the COE office as per the notification from COE office. • A candidate applying for revaluation should note that the result of the revaluation of his/ her answer script of the theory paper/ s shall be binding on him/ her and that he/ she shall accept the revised marks/ grades to his/ her theory paper/ s after re-evaluation. • There will be no change in result if change in revaluated marks is up to 5% of the maximum marks. • The revaluated marks will be accepted only if change is more than 5% up to 20% of the maximum marks. • If the change in revaluated marks is more than 20% up to 50% of the maximum marks, then the average of original marks & revaluated marks will be considered. • If a revaluated mark changed by more than 50% of the maximum marks then the answer script is sent for 2nd reassessment and the average of best two shall be considered.
R 17.6	Re-Examination: After the declaration of the result, an End Semester Re-Examination shall be scheduled within 15 days. In this examination all the students who have declared failed in the regular examination can have an opportunity to appear for the failed courses. If he/she does not clear this Re-exam, then he/she has to reappear for the Backlog examination that shall be scheduled along with the next regular examination.
R 17.7	Grade Improvement A student with CGPA less than or equal to 6.31 shall be eligible for CGPA



	improvement after completion of UG/ PG programme. • This facility can be availed only once • The opportunity for improvement in CGPA shall be available to the students only up to five year from the year of passing his/ her final Examination. • For availing this facility, the student shall have to apply to the Principal along with all the original documents (including original grade cards of all semesters) showing the degree eligibility, through proper channel. • Student can register for theory courses only. • The maximum limit for theory courses to be registered for CGPA improvement will be one third of the total theory courses of the programme, rounded to higher integer. For example, if a student has completed a programme which is having total 35 theory courses (for basic degree only, i.e., the courses taken for double minor, honours etc., shall not be counted) then he/ she can register for 12 courses. • As per his/ her choice, a student can select these courses from all the theory courses, of all semesters, offered for the respective UG/ PG programme, which he/ she has completed. • In case if a student fails to improve CGPA, his/ her earlier performance will be finally considered. • The student may also submit an application for withdrawal of facility, if felt so before commencement of the examination for which he/ she has applied.
R 18. Grade Card	
R 18.1	The grade card shall be issued at the end of each semester to each student immediately after declaration of Final Result and shall contain the following: • The credits for each course registered for that semester. • The grade points and letter grades obtained in each course. • The total number of credits earned by the student inclusive of that semester in each of the courses. • The SGPA & CGPA • Grade card will not indicate class or division or rank.



R 18.2	Wherever required the conversion of CGPA to percentage of marks and percentage of marks to CGPA will be done using following formula. Percentage (%) = CGPA x 9.5
R 19. Award of Degree	
R 19.1	Minimum requirement of Degree: • The student should have taken and passed all the prescribed courses including seminar and projects under the general institutional and departmental requirements.
R 19.2	The Degrees shall be awarded by the Sant Gadge Baba Amravati University, Amravati along with the name of College, on the recommendations of the Governing Body.
R 20. Discipline and Conduct	
R 20.1	Every student is required to observe discipline and decorous behavior both inside and outside the campus and not to indulge in any activity, which will tend to bring down the prestige of the Institute.
R 20.2	The following acts of omission and/or commission by the students within or outside the college campus shall constitute gross violation of 'Code of Conduct' punishable as indiscipline. a) Lack of courtesy and decorum, as well as indecent behaviour; b) Wilful damage of property of Institute/ Hostel or of fellow students. c) Possession/ Consumption/ Distribution of alcoholic drink and banned drugs. d) Mutilation or unauthorized possession of library materials like books, journals etc. e) Noisy and Unseemly behaviour disturbing peace in Institute and Hostel; f) Hacking in Computer system, either hardware or software or both; g) Any other act considered by the Institute as a gross indiscipline.
R 20.3	Any act of indiscipline of a student reported to the Dean Student Welfares, will be discussed in a Grievance Redressal Committee constituted by the Academic Council. The Committee will enquire into the charges and recommend suitable punishment if the charges are substantiated. The Dean, Student Welfares will report the action taken at the next meeting of the Academic Council.
R 20.4	If the student while studying in the Institute is found indulging in anti-national activities contrary to the provisions of acts and laws enforced by



	Government, he / she will be liable to be expelled from the Institute without any notice.															
R 20.5	If a student is involved in any kind of ragging, the student shall be liable for strict action as per UGC Regulation No. F. 1-16/2009 (CPP-II) dated 21.10.2009 and Hon'ble Supreme court judgment delivered on 8 th May 2009.															
R 20.6	If any statement/information supplied by the student in connection with his/her admission is found to be false/ incorrect at any time, his/ her admission shall be cancelled and he/she shall be expelled from the Institute and fees paid shall be forfeited.															
R 20.7	Student once admitted in the Institute has to follow dress code, if any, as well as other instructions issued by the administration from time to time, failing which disciplinary action shall be initiated against such student.															
R 20.8	If a student is found guilty of overall misconduct during his/her stay in the Institute, he/she will be punished as per the recommendations of the Dean, Student Welfares. The maximum punishment may be expulsion from the Institute.															
R 20.9	If a student is found guilty of malpractice in examination, he/she will be punished as per the recommendations of the COE in consultation with BoE. The recommendation of punishment shall be based on the provisions mentioned in the exam process manual.															
R 21. ABC, Admission System, Multiple Entry and Exit Path and Lateral Entry:																
R 21.1	Will be applicable as per the Maharashtra Government GR NEP, एनईपी-2022/ (६७/२३) /तांशी-२ EXIT Policy Based on the National Education Policy guidelines, the students have an option of exiting at each level of their four-year program. Student will get U.G certificate in Engg. / Tech. after 1st year, U.G diploma in Engg. / Tech after second year and B.Voc / B.Sc (Tech/Engg) after third year. <table><tr><th>Sr. No</th><th>Exit Year</th><th>Activity</th><th>Credits</th><th>Duration (No of Weeks)</th></tr><tr><td>1</td><td>1st Year (After Semester II)</td><td>Online/offline certification Course</td><td>8</td><td>8 weeks</td></tr><tr><td>2</td><td>2nd Year (After Semester IV)</td><td>Online/offline certification Course</td><td>8</td><td>8 weeks</td></tr></table>	Sr. No	Exit Year	Activity	Credits	Duration (No of Weeks)	1	1 st Year (After Semester II)	Online/offline certification Course	8	8 weeks	2	2 nd Year (After Semester IV)	Online/offline certification Course	8	8 weeks
Sr. No	Exit Year	Activity	Credits	Duration (No of Weeks)												
1	1 st Year (After Semester II)	Online/offline certification Course	8	8 weeks												
2	2 nd Year (After Semester IV)	Online/offline certification Course	8	8 weeks												



	3	3 rd Year (After Semester VI)	Online/offline certification Course	8	8 weeks
	Board of Studies in each subject is expected to specify different courses (combined of total 08 credits for the award of UG Certificate / Diploma / Degree related with the major of respective discipline. The courses could be of different credits, such as 8 X 1, 4 X 2, 3 + 3 + 2, 2 X 4, but total must be 8 credits.)				
R 21.2	Maximum Duration 1. Govt. of Maharashtra has issued a GR [No. NEP-2022/ (67/23)/ TE-2 dated 04.07.2023] giving the guidelines for effective implementation of NEP scheme for engineering UG programmes. 2. As per directive no 7 (c) of the GR, the stipulated maximum period for completion of UG programme is eight years with following conditions. i) In case of the students admitted to first year, the maximum duration for completion of the UG programme is eight years from the date of initial registration in the institute. ii) In case of the students admitted directly to second year (DSY admission after diploma), the maximum duration for completion of the UG programme is seven years from the date of initial registration in the institute. iii) In case of lateral entry (the student switching from University pattern to Autonomous pattern/ students transferred from other institutes), the maximum duration for the completion of UG program is eight years from the date of initial registration in the first institute. iv) In case of re-entry (as per the provisions of NEP-2020), the maximum duration for completion of the UG programme is eight years from the date of initial registration in the first institute. ** The regulation regarding maximum period for completion of programme shall not be applied for PG programmes.				
R 22. Interpretation of Regulations					
R 22.1	In case of any dispute, difference of opinion in interpretation of these regulations or any other matter not covered in these regulations, the decision of the Chairperson, Academic Council shall be final and binding.				
R 23. Power to Modify					
R 23.1	Notwithstanding all that has been stated above, the Board has the right to modify any of the above regulations from time to time.				
